



Brussels International Badminton Club

www.brusselsbadminton.com

Club Statutes approved by the AGM on 24/09/06

1. General

- 1.1. The club shall be known as 'The Brussels International Badminton Club'. The purpose of the club is to promote good standards of badminton for all of its Members in a friendly international atmosphere.
- 1.2. The Club shall be affiliated to one of the Belgian Badminton Federations.
- 1.3. The Club shall be managed by a Committee who shall be elected each year by a General Assembly of its Members.
- 1.4. The working language of the Club shall be English for the purposes of general Club documentation and communications. The official languages of Belgium shall apply to external communications and business matters, as appropriate.
- 1.5. Amendments to these statutes may only be made at a General Assembly of Members.
- 1.6. All Members of the Club are required to abide by these Statutes.
- 1.7. The season lasts from 1st September to 30th May the following year. The Annual General Meeting (AGM) of Members shall be held in September each year. The financial year-end shall be 30th June.

2. AGM

- 2.1. The outgoing Committee shall convene the AGM at least 20 days in advance of the meeting. The notice shall be sent to the last known mail address or email address of each member. The notice shall include a proposed agenda, date, time and venue.
- 2.2. In order for an AGM to be held validly, at least 10 members entitled to vote must be present. If this quorum is not met, the outgoing Committee shall convene a new AGM, with 10 days advance notice, and the quorum for this AGM shall be 8 members.
- 2.3. The Chair of the outgoing Committee shall chair the AGM until the new Chair is appointed.
- 2.4. The AGM shall elect a new Committee and shall appoint an Auditor. The outgoing Committee shall present the agenda and report on the previous season. All items on the agenda shall be approved, amended or rejected as appropriate by a simple majority of members present or validly represented. New items may be added to the agenda at the request of any member entitled to vote, unless opposed by a majority of the members present.

3. Voting

- 3.1. Entitled to vote are adult and family members aged over 18 years who have been members for a period of 12 months.
- 3.2. Voting shall be by a show of hands unless a majority of the members present request a secret ballot for all or part of the agenda items. Proxy votes must be given unambiguously and in writing and no member may hold more than 3 proxy votes. Results of votes shall be communicated immediately to all Members present and sent out to all members within 2 weeks of the date of the AGM.
- 3.3. Members entitled to vote may make nominations to the Committee. Each appointment to the Committee shall be nominated by a Member (self-nominations are acceptable) and seconded by another Member.

4. Committee

- 4.1. The Committee shall consist of not less than five and not more than eight Members. The Committee shall normally serve for a period of one year or until a new Committee is elected. The Committee shall appoint a Chair, Treasurer, Secretary, Match Secretary and Social Secretary; and other officers as needed.
- 4.2. No Committee Member shall be eligible for re-election if he or she has served for three complete consecutive years unless there is no other candidate for the office.
- 4.3. If the Annual General Meeting fails to fill a Committee vacancy then the Committee may do so and may fill vacancies arising and may co-opt additional Members.
- 4.4. Committee Members are obliged to act in the best interests of the Club at all times. Committee Members are not permitted to hold executive positions in other badminton clubs in Belgium. They shall be required to declare any conflicts of interests to the Committee.
- 4.5. The Committee may convene an Extraordinary General Meeting at any time for any agenda it deems appropriate. The Committee must convene an Extraordinary General Meeting if at least a third of the Members make such a request. The rules of notice, quorum and voting shall be the same as for the AGM.

5. Financial

- 5.1. The Treasurer shall present the audited accounts to the Committee before submission to the AGM.
- 5.2. At least two other members of the Committee shall have access to the Club bank account and will be named as secondary holders of the account.

6. Club Rules and Practices

- 6.1. The Committee is responsible for making decisions for the day to day running of the Club. To facilitate this, the Committee may maintain a 'Club Rules and Practices' document. There shall be no point of conflict between this and the Statutes approved by the AGM. In case of any conflict, the Statutes take precedence.

6.2. The 'Club Rules and Practices' will define as appropriate the roles of all officers, meetings, financial management, expenses, social events, league relations, prizes, court assignment & play, shuttles, coaching & training, teams, publicity, website, insurance, privacy or any other aspects necessary to run the Club.

6.3. The 'Club Rules and Practices' and any changes shall be communicated to all members, who shall have a period of 21 days to make comments for consideration by the Committee.

7. Membership

7.1. Persons wishing to become members shall complete an application form that shall be handed to or sent to a Committee Member. Membership is subject to approval by the Committee and payment of the subscription.

7.2. The following classes of membership apply:

(a) Single adult members: Members aged 18 or above;

(b) Junior members: young Members who have shown aptitude for the game and are over 12 but under 18 or are still in full time education at the time of joining. In exceptional cases the Committee may admit younger persons;

(c) Family members: This comprises one or two parents and junior members of their family.

8. Subscriptions

8.1. Subscriptions for the new playing year are proposed by the treasurer based on the audited accounts of the previous year. The proposed subscriptions may be published at the start of the season, before the AGM. Any changes to the subscriptions are presented to the Members at the AGM for approval. For those Members who have already paid, any difference between the proposed and approved subscriptions shall be paid to/reimbursed by the Club; or a refund may be requested less visitors fees.

8.2. Subscriptions shall be renewable at the latest on September 30. Access to the courts may be denied to any person who has not renewed their subscription by that date. Those joining after 1st January or after 1st April shall pay on a pro-rata basis to be determined at the discretion of the Committee. The Committee may grant other arrangements in exceptional circumstances.

8.3. Prospective new members may attend the first session for free and will be charged a visitor's fee for subsequent visits. The total visitor's fees may be deducted from the subscription. Attendance of visitors and visitor's fees shall be at the discretion of the Committee.

9. Teams

9.1. The Committee shall select Team Captains and participate in team selection from those who have expressed interest in playing in teams.

9.2. Team Captains shall be responsible for reporting on matches and for finding substitutes where necessary.